



**US Army Corps  
of Engineers®  
Headquarters**



**COVE POLICY LETTER # 2019-02**

**July 17, 2019**

**SUBJECT:** Certification Statements

1. **BACKGROUND:** Since 2014, multiple reviews and audits of the USACE Value Program have identified deficiencies in the performance of Value Studies. COVE Policy Letter 2015-02, USACE VE Workshop Standard and Evaluation Index, was released to establish what must be accomplished in order to meet and demonstrate compliance with statutory and Federal requirements for Value Engineering (VE).
2. **POLICY:** In an effort to further increase consistency and adherence to the USACE Value Standard, all Value Studies will include the following certification statements, as applicable:
  - a. Certification signed by the CVS team leader and any co-facilitators (with SAVE certification numbers), attesting that the Value Study was led in accordance with the USACE Value Standard and the SAVE International Standards of Conduct.
  - b. Certification signed by the District Value Officer (with VQR Warrant number), attesting that the Value Study was executed in accordance with the USACE Value Standard and has been evaluated using the Standard Evaluation Tool.
  - c. (For Programmatic Studies only) Certification signed by a member of the Office of Value Expertise (OVx) attesting that the Value Study has been validated as meeting the USACE Value Standard and is authorized for application through bridging.
3. **IMPLEMENTATION:** Effective immediately, all Value Studies completed from this date forward must contain the appropriate certification statements in the front of each Value Study Report. Failure to include signed certifications will prevent those studies from being closed out and/or used in Bridge or Scan strategies. To ensure implementation, audits of District Value Programs shall validate the presence of these statements.

Jeffery T Hooghouse, RA, DBIA, CVS  
Chief Value Officer (CVO) & SAO for VE  
US Army Corps of Engineers, HQ

Encl

Enclosure 1 – Example Certification Statements

- a. The undersigned Certified Value Specialist (CVS) facilitator (along with any participating co-facilitators) attests that the Value Study documented by this report meets the USACE Value Standard and that the Value Study was facilitated in accordance with the SAVE International® Standards of Conduct.

[Facilitator Signature]  
CVS No. [###]  
Facilitator

[Co-Facilitator Signature]  
VMA/CVS No. [###]  
Co-Facilitator

- b. As the District Value Officer, I attest that the Value Study documented by this report was executed in accordance with the USACE Value Standard. I have validated the Value Study using the Standard Evaluation Tool and documented the evaluation in the appropriate place(s) of record.

[DVO Signature]  
VQR No. [###]  
District Value Officer

- c. The Programmatic Study documented by this Value Study Report has been validated by the undersigned member of the Office of Value Expertise (OVx) as meeting the USACE Value Standard and is authorized for application through bridging.

[OVx Member Signature]  
VQR No. [###]  
Office of Value Expertise